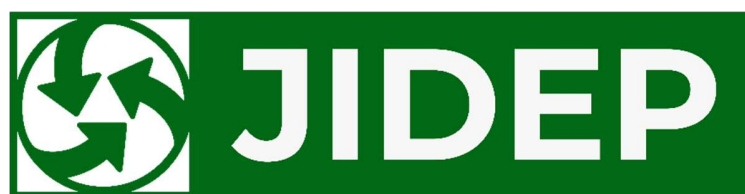


PROJECT DELIVERABLE REPORT

Grant Agreement Number: 101058732



Joint Industrial Data Exchange Platform

Type: R

Report on legal and ethical monitoring

Issuing partner	BUL
Participating partners	FHV
Document name and revision	D 8.3_JIDEP_V1.2
Author(s)	Nithin Amirth Jayasree (BUL), Kelly Tunstall (BUL), Faranak Bahrami (BUL), Florian Maurer (FHV), Schumacher Jens (FHV)
Deliverable due date	M4, M18 and M36
Actual submission date	30/09/2022

Project Coordinator	Vorarlberg University of Applied Sciences
Tel	+43 (0) 5572 792 7128
E-mail	florian.maurer@fhv.at
Project website address	www.jidep.eu

Dissemination Level		
PU	Public	✓
PP	Restricted to other programme participants (including the Commission services)	
CO	Confidential, only for members of the consortium (including the Commission services)	
SEN	Sensitive, limited under the conditions of the Grant Agreement	

Contents

Executive Summary.....	3
1. Introduction.....	4
2. Legal monitoring.....	4
2.1 Nature of the deliverable and confidentiality.....	4
2.2 Deliverable quality criteria and responsibility.....	5
3. Ethical monitoring.....	6
3.1 Work package 9: Ethics.....	6
3.2 Ethical Advisor: Francesco Molinari.....	6
3.3 Reimbursement of the Ethical Advisor.....	6
Acronyms and Abbreviations	8

Executive Summary

This is the first version of the deliverable on the legal and ethical monitoring D8.3, due on M4 followed by M18 and M36. The following reports will be made by the ethical advisor appointed as part of the project as well. The legal and ethical monitoring

1. Introduction

This document is designed as practical guidelines on legal and ethical monitoring as a reference tool to help the project consortium with the project implementation. The document describes the general approach to legal and ethical aspects and the procedures to be followed. The plan includes reporting requirements (e.g., type of information, frequencies of reporting) on KPIs and Deliverables and a code of practice for work package leaders.

This document and the procedures described in it complement existing documents and procedures, and it should be utilized in conjunction with them. As depicted in table 1, these are, for example, the JIDEP Grant Agreement, the Consortium Agreement, the Data Management Plan, ...

Table 1. Related documents

Document name	Available at	Note
Grant Agreement	JIDEP's online collaboration workplace	
Consortium Agreement	JIDEP's online collaboration workplace	
Data Management Plan (D8.4)	JIDEP's online collaboration workplace	
Report on "Quality Management Plan and risk assessment" (D8.5)	JIDEP's online collaboration workplace	

2. Legal monitoring

2.1 Nature of the deliverable and confidentiality

The author(s) should indicate the type, when not obvious from title page, and the dissemination level of the deliverable using one of the codes identified in the following table:

Nature of the deliverable	
R	Document, report
DEM	Demonstrator, pilot, prototype
DEC	Websites, videos, etc.
Dissemination level	
P	Public
CO	Confidential only for members of the consortium (including the EIT & Commission Services)
EU-RES	Classified Information: RESTREINT UE (Commission Decision 2005/444/EC)
EU-CON	Classified Information: CONFIDENTIEL UE (Commission Decision 2005/444/EC)
EU-SEC	Classified Information: SECRET UE (Commission Decision 2005/444/EC)

2.2 Deliverable quality criteria and responsibility

The particular institution of the author(s) is responsible of the content and the soundness of each deliverable. To ensure that all deliverables produced during the project meet high quality standards, a common set of requirements has been identified and will be used to measure project deliverables:

- **Specificity:** The information provided must be clear and unambiguous. It should be consistent with the information provided in the Project Management Plan.
- **Correctness:** The information provided must be evidence-based, consistent, complete and accurate. All ideas, theories, quotes, facts, evidences must be supported by pertinent references.
- **Relevance:** this criterion stresses the importance of focusing on key issues and should be adapted to its target audience.
- **Quality of writing:** all deliverables should meet the following requirements:
 - General readability (the text is clear, concise and repetitions are avoided);
 - Citations must be accurate. Where required, a glossary and a complete bibliography should be added at the end of the document;
 - Uniformity: all deliverables should be structured with the same layout. An official template has been provided to the consortium at the beginning of the project.
- **Timeliness:** all deliverables must be produced according to the project schedule. The authors are also invited to respect the time plan described in the preceding.

3. Ethical monitoring

3.1 Work package 9: Ethics

As a result of the 'Ethics Assessment' the Consortium has been asked to implement the following recommendation: 'Assigning of an ethics advisor would be important to discuss and address these ethics issues during the implementation of the project. A report by the external ethics advisor about the progress and compliance of the project in the area of ethics has to be submitted at the end of each reporting period (including the final one). In doing so, the WP9 – Ethics has been launched.

3.2 Ethical Advisor: Francesco Molinari

In the beginning of the JIDEP project, the project consortium has designated Mr. Francesco Molinari as the JIDEP Ethical Advisor. In doing so, Mr. Molinari has to do ethics assessments captured in two reports to be submitted at the end of each reporting period (including the final one).

3.3 Reimbursement of the Ethical Advisor

Based on the proposal of the European Commission, a maximum of 7.000,00 EUR is available for the reimbursement of the Ethical Advisor. This amount will be covered by the project partners at equal parts: EUR 7.000,00 EUR divided through 13 partners = EUR 538,46.

In this regard, the JIDEP consortium is split into two groups: a) partners in countries of the European Union and its associated countries and b) United Kingdom.

- a) European Union & associated countries
FHV will ask the European Commission for a budget amendment.

Amendment 1a:

The shift of EUR 4.307,68 = 538,46 * 8 from the “Partners from the European Union*” and “Partners from EU Associated Countries*” to FHV (external expertise)

*ARTEEVO, UNI TRENTO, ADSCENSUS, ALMAS, FIAT, ZORLU, UNIVERZITA PARDUBICE, TPI

Amendment 1b:

The shift of EUR 538,46 from FHV staff costs to FHV (external expertise)

Total: 4.307,68 + 538,46 = EUR 4.846,15 (= 70 %)

- b) The United Kingdom
The Ethical Advisor will get in direct contact with the UK partners
(4 project partners * 538,46 = EUR 2.153,84) (= 30%)
BUL will organise a meeting with the UK funding organisation to discuss the ...

- c) As agreed with the project leaders, EUR 4,846,15 will be transferred to Mr. Molinari by the end of 2022; the remaining amount of EUR 2.153,84 will be transferred to Mr. Molinari at the end of the JIDEP project – after the finalisation of the WP9 deliverables

Acronyms and Abbreviations

